

Script to Call Employers for Work Experience

Hello, my name is _____.

I am a student at Glenmore State High School and I would like to speak to someone about completing work experience with your business.

Would it be possible to do work experience with your company for 3/5 days in the middle of the year? The dates would be from **Monday 17 June to Friday 21 June 2024**

If no:

Thank you for your time. Goodbye.

If you need to leave a number for the employer to get back to you/us:

The number at school for the Senior Schooling staffroom is 4923 0339. You can talk to Mrs Fairley or Ms Thomasson.

If yes:

- What name can I put down for the contact person? _____
- Do you have an email address we can send details about the work experience to? _____
- When would be a good time to come and see you to get the work experience agreements signed? _____
- Do I need to complete a safety induction before I start work experience? If so, when would this need to happen? _____

Thank you for your time. Goodbye.

Placement Details:

If you have sourced a placement for work experience, please enter the details below.

Business Name:			
Address:			
Nominated Supervisor:		Phone:	
Email:			
Special Requirements for placement:	(eg Uniform, PPE etc)		

Thank you for your time. Goodbye.