



GLENMORE STATE HIGH SCHOOL STUDENT RESOURCE SCHEME

YEAR 7 – 2024

SCHOOL VISION

*Inspiring growth, positive well-being, and
quality outcomes for all.*

SCHOOL VALUES

Respect | Responsibility | Excellence

Direct all enquiries to: admin@glenmoreshs.eq.edu.au

A MESSAGE TO OUR FAMILIES

Dear Parents / Guardians,

The purpose of this handbook is to provide important information regarding our Student Resource Scheme (SRS) for 2024. We ask that you read this documentation carefully so that you are aware of the costs, inclusions, exclusions and how you will benefit from the scheme.

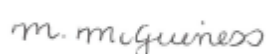
At Glenmore State High School, one of our key priorities is to provide students with a quality education, for the best value for money. We are fortunate that our P&C has endorsed offering the Student Resource Scheme (SRS) to assist families with the sourcing and provision of educational resources at exceptional value for money.

The SRS is managed and operated by the school. In accordance with the Education (General Provisions) Act 2006 the cost of providing instruction, administration and facilities for the education of students enrolled at state schools, is met by the state. Parents are responsible for providing textbooks and resources for their children whilst attending school. The SRS has been designed to assist our families and significantly reduce the financial impact on your budgets.

Participation in the Student Resource Scheme is strongly encouraged. Should you choose to not participate in the scheme, parents/guardians are responsible for providing all textbooks and resources. If you are not satisfied that the SRS provides value for money regarding the inclusions outlined in this handbook, please indicate your intention to not join on the Participation Agreement Form. You are then committing to providing the necessary textbooks and resources for your student.

We trust that the information provided in this handbook affords our parents/guardians the opportunity to make an informed decision that best meets the needs of their family. We appreciate your support in ensuring your student is well prepared and resourced for another positive year of learning at Glenmore State High School. We look forward to working together to assist students in their **pursuit of excellence... every minute, every day.**

Kind Regards,

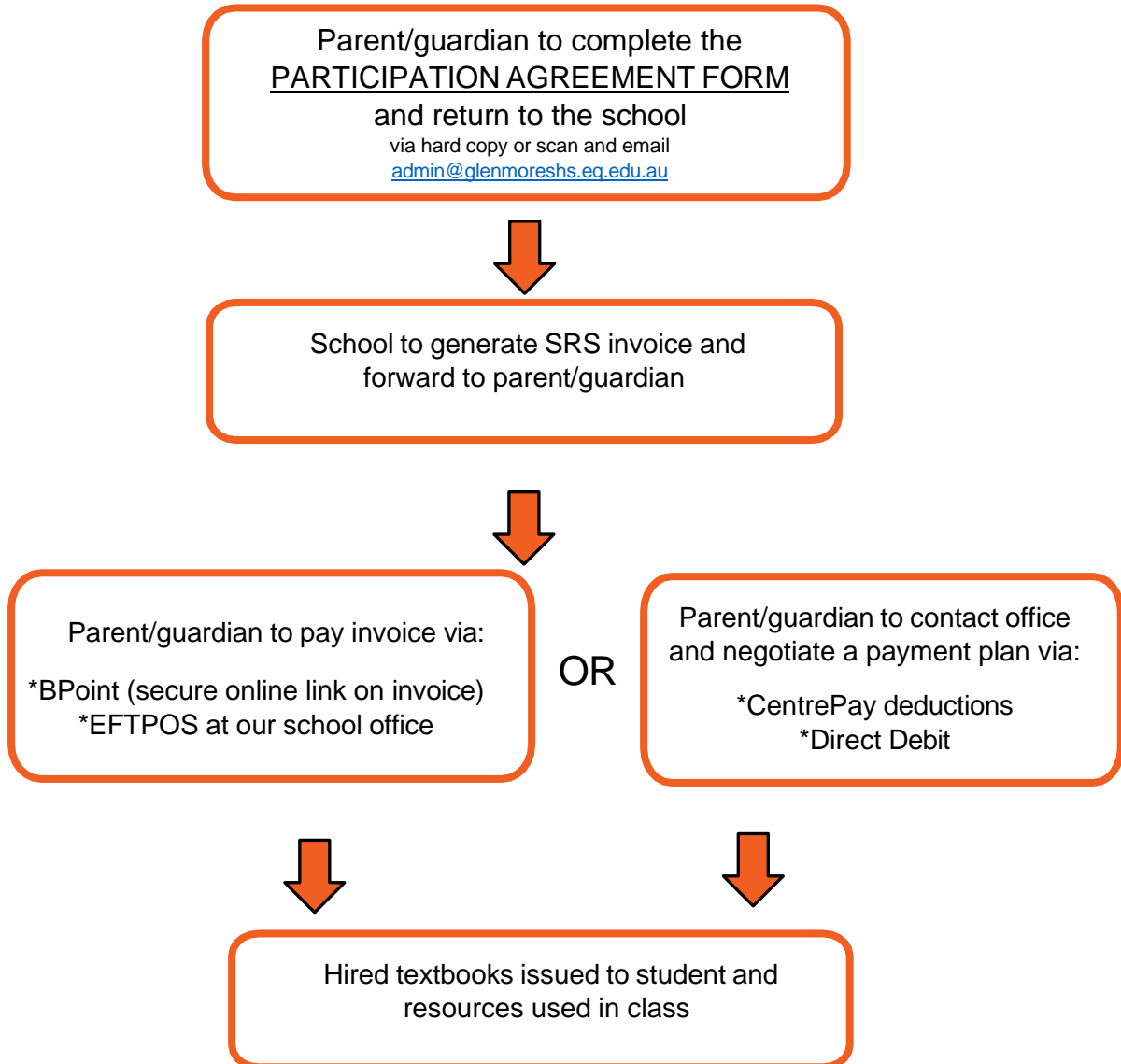


Melinda McGuinness
BUSINESS MANAGER



Brendan Shannon
PRINCIPAL

JOIN THE SRS BY FOLLOWING THESE EASY STEPS



THE PARTICIPATION AGREEMENT FORM (PAF)

The Participation Agreement Form (PAF) must be signed, returned to our school office and indicate your intention regarding joining the Student Resource Scheme. You can return the PAF via hard copy or email admin@glenmoreshs.eq.edu.au

The PAF forms a contract between the parent/guardian and Glenmore State High School. A completed PAF is for the entirety of the student's enrolment at our school and parents/guardians have the option to opt in/out at any stage.

SRS FREQUENTLY ASKED QUESTIONS

WHAT IS PROVIDED FOR SCHOOLS BY THE QUEENSLAND GOVERNMENT?

The Queensland Government supports children's education by providing funding for instruction (our teachers), facilities (our buildings and grounds), and administration (staff to operate and manage our school). Funding for schools does not extend to student resources such as textbooks, equipment and items used by the students in the classroom.

SRS FREQUENTLY ASKED QUESTIONS

WHAT IS THE PURPOSE OF OUR STUDENT RESOURCE SCHEME (SRS)?

Parents/guardians are directly responsible for providing textbooks, equipment and resources used by their student in the classroom. In recognition that the associated costs can be very high, Glenmore State High School helps parents to source these resources through the SRS. The parent/guardian can enter into an agreement with our school and we will then provide the prescribed textbooks and resources to their student.

The school can purchase textbooks and resources at reduced costs due to our bulk buying power. Resources such as textbooks are hired to students to further reduce costs for families. Participating in the SRS also offers a convenient option for parents/guardians to source the items that their student requires for school, saving families time and money whilst ensuring that all students have access to the same standard of equipment and resources.

WHAT IS INCLUDED IN THE SRS?

A summary of inclusions for each subject is included in this handbook. Please refer to the relevant year level for further information. The types of resources that can be included in the SRS are:

- Used in class – these are items that are used in class by students. Examples may include workbooks, resource consumables and equipment (paint, timber etc). Individual finished products that are created from utilising these resources generally come home with the student.
- Hired to the student – these items are loaned to students for a specific period of time. Examples may include textbooks and musical instruments.
- Owned by the student – these items are provided to the student and retained to use at their discretion. Examples may include a student diary and student ID card.

Additionally, a Student Resource Scheme can include:

- Administration of the scheme
- Audio and video recordings
- Computer software
- Equipment – e.g. cameras, calculators

WHAT IS THE TEXTBOOK AND RESOURCE ALLOWANCE (TRA)?

The Department of Education provides a Textbook and Resource Allowance (TRA) to assist parents/guardians with the cost of textbooks and other education resources for eligible students in years 7 to 12. The TRA allocation from the Department of Education for 2024 is \$155.00 (years 7-10) and \$337.00 (years 11-12). This contribution has been considered when determining the SRS costs and has been applied to reduce the cost of participation. Therefore, the invoice you will receive for participating in the SRS (\$100.00) is the full cost payable.

*Costs correct at time of print.

SRS FREQUENTLY ASKED QUESTIONS

HOW MUCH DOES THE SRS COST?

Our school has implemented a flat fee per student. This has been endorsed by our P&C. The cost for 2024 is \$100.00 (excluding subject levies). Whilst the total cost of the SRS is significantly more per student, our school is committed to providing parents with an affordable and time saving opportunity to resource their students with the necessary resources and equipment. As such, the SRS is offered to our families at a reduced cost and our school ensures all students receive a fair allocation of resources across each cohort.

ARE THERE ANY OTHER FEES AND CHARGES?

In addition to the SRS, additional charges throughout the year may include:

- Subject fees – These charges are subject specific and relate to areas of study that have mandated excursions and/or costs relating to certificate attainment. Information regarding these costs are provided to parents/guardians upon enrolment in the subject.
- Excursions, camps and sport – Information regarding these costs will be provided to relevant students as required. Examples may include year level camps, class excursions and sport trials.
- Non-curriculum related – Information regarding these costs will be provided to relevant students as required. Examples may include year 12 Graduation, senior jersey and choir shirt.
- Consumables – A year level stationery list for personal items can be located on our school website.

WHEN IS PAYMENT FOR THE SRS DUE?

- Full payment of \$100 is due by Friday 14th June 2024 OR
- 1st instalment of \$50 is due by Friday 01st March 2024
- 2nd instalment of \$25 is due by Friday 03rd May 2024
- 3rd instalment of \$25 is due by Friday 14th June 2024

WHAT IF I AM EXPERIENCING FINANCIAL HARDSHIP?

Our school offers payment options that enables parents/guardians to pay the SRS in regular, smaller instalments. Direct debit via BPoint and Centrepay deductions are the approved payment plan options. Both of these options are quick and simple to activate. Please contact the school office to negotiate a payment plan that best meets your financial circumstances. All discussions will be held in the strictest confidence.

WHEN ARE RESOURCES RELEASED?

Resources will not be distributed or utilised in class until a signed Participation Agreement Form is signed and returned, and the full payment or first part payment is received.

WHEN ARE RESOURCES TO BE RETURNED?

All resources, including textbooks, must be returned to the school prior to the end of the year. Any costs incurred by the non-return of items or items returned damaged, may be charged to the students account. Further resources may not be issued if invoices or resources remain outstanding.

SRS FREQUENTLY ASKED QUESTIONS

AM I ENTITLED TO A PRO RATA REFUND?

Students leaving our school will be entitled to a pro rata refund of the SRS. The refund calculation is based on a 41-week school year. In addition to outstanding invoices, costs for replacing any lost or damaged resources will be deducted from the refund. A bank transfer will be processed within one month of school receiving your signed request for refund form.

WHAT HAPPENS REGARDING NON-PAYMENT OF FEES?

Our school operates the SRS to benefit all students and their families. It is not viable for the school to continue to provide this service if fees remain outstanding.

Parents/guardians who have returned a signed Participation Agreement Form indicating their intention to join the SRS, have entered into an agreement with our school and there is an obligation to pay the associated costs. If the parent/guardian has made no attempt to make payment or made no arrangements for a payment plan, our school will initiate debt recovery action to align with Education Queensland policy. Additionally, resources may be withheld or retrieved and students may not be permitted to participate in optional extra-curricular activities.

WHAT DOES THE INCLUSION LIST MEAN?

Subject	Resource	Type of Resource	Acquisition cost	Value (to parent)
English			\$457.00	\$40.00
	Worksheets & reference materials	Used	\$15.00	\$16.50
	Subject specific stationery	Used	\$19.00	\$19.00
	Video Camera & SD Card	Used	\$371.00	\$2.00
	Dictionary	Used	\$20.00	\$4.00
	Black Snake: The Daring of Ned Kelly (novel)	Hired	\$21.00	\$5.00
	Red Dog (novel)	Hired	\$20.00	\$4.00

The name of each individual resource or grouping of resources associated with the subject.

This describes whether the SRS item is hired (eg; a textbook), used (eg; paint) or owned (eg; a student diary) by the student.

The full cost to purchase the item/s individually. This is the cost to parents to source the item/s should they choose to not participate in the SRS.

The value the SRS provides to parents. This is the reduced cost of item/s taking into account the school's bulk buying power and cost of item/s utilised by the cohort of students.

STILL HAVE MORE QUESTIONS, WHO SHOULD I CONTACT?

The Participation Agreement Form has further information regarding terms and conditions.

Information regarding the resource inclusions list, please contact the relevant Head of Department. To initiate a BPoint direct debit or CentrePay payment plan, please contact the office on 07 4923 0333.

YEAR 7 – STUDENT RESOURCE SCHEME

Subject	Resource	Type of Resource	Acquisition cost	Value (to parent)
General Items			\$106.70	\$113.50
	Administration of SRS	N/A	\$20.00	\$20.00
	PBL Program	Used	\$23.00	\$23.00
	SWAG – Student Wellbeing at Glenmore (Worksheet reproduction and other materials)	Used	\$10.00	\$11.00
	ClickView	Used	\$8.00	\$8.00
	Student Diary*	Owned	\$12.50	\$14.00
	DayMap	Used	\$19.00	\$19.00
	Student ID Card*	Owned	\$4.20	\$7.50
	Student Printing	Owned	\$10.00	\$11.00
*Replacement for lost damaged ID cards and diaries are charged to the students up to actual supplier's cost.				
English (ENG)			\$28.00	\$73.45
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Used	\$15.00	\$16.50
	Essential English Skills	Hired	\$5.00	\$24.95
	Novels/Texts/Scripts	Hired	\$8.00	\$32.00
Mathematics (MAT)			\$33.25	\$89.50
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50
	Cambridge Essential Mathematics for the Australian Curriculum Year 7 Fourth Edition	Hired	\$18.25	\$73.00
Science (SCI)			\$39.00	\$89.45
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50
	Oxford Science 7 Australian Curriculum	Hired	\$24.00	\$72.95
Japanese (JAP)			\$15.00	\$16.50
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks, consumables to extend instruction through practical learning experiences	Owned/ Used	\$15.00	\$16.50
Physical Education (HPE)			\$15.00	\$16.50
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50
History and Geography (HIS/GEO)			\$37.00	\$81.45
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50
	Good Humanities – Matilda Education	Hired	\$22.00	\$64.95
Design Technologies – Manual Arts (TMT)			\$15.00	\$45.00
	Reproduced class workbooks, worksheets and materials to extend instruction through practical learning experiences (e.g. workshop consumables)	Used	\$15.00	\$45.00
*Manual Arts has an additional levy of \$40.00/semester				

YEAR 7 – STUDENT RESOURCE SCHEME

Subject	Resource	Type of Resource	Acquisition cost	Value (to parent)
The Arts Dance, Drama, Media Arts, Visual Arts (ART/DMA/MED/TFD)			\$15.00	\$16.50
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50
*Instrumental Music program, hire of instruments has additional levy of \$50.00/year Note: The same visual diary may be used if studying more than one strand				
Design Technologies – Food Studies (Home Economics (TFS))			\$20.00	\$46.50
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Used	\$15.00	\$16.50
	Food technology workbook	Hired	\$5.00	\$30.00
*Food studies has an additional levy of \$100.00/semester				

COST BREAKDOWN FOR YEAR 7 SRS

Actual value of SRS (excluding subject levies)	TRA for Year 7 (2023 rate)	Total value of SRS	Further Discount endorsed by P & C	2024 Annual SRS charge
\$323.95	-\$155.00	\$168.95	-\$68.95	\$100.00

Year Level	Student Resource Scheme Annual Fee	ADDITIONAL SUBJECT FEES		
Additional Subject Fees Will Be Invoiced After Subject/Elective selection each semester. Please note if your child is studying any of the subject below, "additional levy" will be added to the 2024 SRS fee.				
		Subjects	Per Semester	Per Year
07	\$100.00	Instrumental Music,		
		- Hire of musical instruments		\$50.00
		- Textbook Hired		\$5.00
		Design Technology – Food Studies	\$100.00	
		Design Technology – Manual Arts	\$40.00	

These subjects attract additional fees listed below because:

- 1) Consumable costs for the subject are very high; and
- 2) Services are not delivered by the school (eg. external training organisation) and the school is charged for the service which is then passed on to parents/guardians.

Retail costings (includes GST and freight) were correct at time of printing. Glenmore State High School accepts no responsibility for price increases that may occur.