



# Glenmore State High School Parents & Citizens Association

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President - Jody Kelly

Vice-President - Suella Lye

Secretary - Theresa Egerton

Treasurer - Jo Harris

## General Meeting Minutes

<b>Agenda Item</b>						
<b>Opening and welcome</b> by the Chair: Meeting commenced on <b>27/11/2023</b> at 4:48 pm						
<b>Apologies:</b>						
<b>Attendance</b> Jo Harris, Brendan Shannan, Jody Kelly, Theresa Egerton, John Campbell, Julie Bradshaw. Apologies: Georgie D, Suella Lye, James Lye						
<b>Confirmation of the minutes of the previous general meeting</b>						
<b>Motion:</b>		That the minutes be accepted as a true and correct record of the meeting				
	Moved	EGERTO	Seconded	HARRJO	Carried	Yes
<b>Business arising from the minutes of the previous general meeting:</b>						
<b>BullyProof – no further contact from them</b>						
<b>Irrigation of Oval – member email sent and votes received. Payment made.</b>						
<b>SchoolTV</b>						
<ul style="list-style-type: none"> <li>• Jo Harris &amp; Mattea Holliday to discuss with support staff and discussion will continue at November 2023 Meeting.</li> <li>• Jody Kelly confirmed SchoolTV able to offer 3 x campuses (GSHS, GSS, Parkhurst State School) for \$5150 +GST / Year.</li> </ul>						
<b>Ice Bucket Challenge</b>						
<ul style="list-style-type: none"> <li>• Event was successful with funds raised to be confirmed.</li> </ul>						
<b>Correspondence received since the previous general meeting:</b>						
Inward (as listed):		<ul style="list-style-type: none"> <li>• SchoolTV package information received.</li> <li>• Cubby House Auction Bids \$3100 raised in total to be reimbursed to ITD.</li> <li>• Additional Breakfast Funding to be provided by State Government in 2024.</li> </ul>				
Outward (as listed):		<ul style="list-style-type: none"> <li>•</li> </ul>				
<b>Business arising from the correspondence:</b>						
<ul style="list-style-type: none"> <li>• Jody Kelly to reach out to Parkhurst P&amp;C and Glenmore Primary to gauge interest in SchoolTV.</li> </ul>						
<b>Motion:</b>		Inwards correspondence be accepted and outwards endorsed.				
	Moved	EGERTO	Seconded	HARRJO	Carried	Yes
<b>Table of executive committee's decisions (if any):</b>						
<ul style="list-style-type: none"> <li>• Nil</li> </ul>						
<b>Treasurer's report and financial statement, and any business arising from these:</b>						

**Glenmore High P&C Account Balances  
As at 31/10/2023**

Cheque Acct (Main)	470900907118 (Everyday acct)	\$ 117 955.90
Business Online Saver	470910793931 (Wheld Tax, Super Accrual)	\$ 15 822.59
Society Chq Acct	470910825868 (Containers for Change)	\$ 983.20

**Notes from Profit and Loss**

- For the month of **October – Profit of \$ 13 313 for the month**
  - Same time last year was \$12 134 – \$1 179 extra
  - Tuckshop sales are slightly up by \$1 605
  - Tuckshop expenses down by \$ 2 658 compared to last year
  - Uniform shop sales slightly down by \$ 1 015 from same time last year
  - Uniform shop expenses up by \$ 2 002 – new purchases being paid for to increase stock in uniform shop
- **Profit for Year to Date: \$ 45 130**
  - **Tuckshop P&L for the month of October – Profit of \$ 14 868**
    - Income \$ 33 058
    - Less expenses \$ 8 746 (Sep bills paid – small month)
    - Less payroll \$ 9 443 (this amount includes uniform shop hours)

FYI: Tuckshop income for 10 months of 2023 is \$ 257 090 already. (An increase of \$ 38 419)

- **Tuckshop Profit for the year** so far including Payroll expenses is **\$ 43 680** (an increase of \$ 12 073 this year)
- **Payroll** is up by \$9 198 so far for the year.
- Student Council have a balance of \$ 908.12 remaining (income less the expenses that P&C are holding for them)
- P&C are also holding \$500 for the Indigenous Dance Troupe – donation came from Park Ave SS for them.
- P&C have \$3000 holding for Breakfast club and/or Lunch Club for students with no lunch. School YSC to organise purchasing of food required and when.
- P&C will transfer \$3 100 in November to GSHS for a donation to the ITD department for the purchase of 3 x Cubby Houses from the Online Auction.
- P&C paid GSHS \$26 229 in early days of November for 50% of the irrigation cost to upgrade the school oval. All members agreed to paying 50% of this bill.

<b>Motion:</b>	That the Treasurer's report is accepted.					
	Moved	HARRJO	Seconded	EGERTO	Carried	Yes
<b>Motion:</b>	To confirm that 2023 Floats will be deposited into bank accounts prior to end of 2023, with 2024 Floats to be withdrawn during January.					
	Moved	HARRJO	Seconded	EGERTO	Carried	Yes
<b>President's Reports:</b>	<ul style="list-style-type: none"> <li>• Nil to report, however suggestions for future consideration include:</li> <li>• Having School Reunions with Tuckshop to cater.</li> <li>• 2025 – 50<sup>th</sup> Anniversary of Glenmore State High School</li> </ul>					
<b>Motion:</b>	That the President's report/s be accepted					
	Moved	KELLJO	Seconded	EGERTO	Carried	Yes
<b>Principal's Report</b>	<ul style="list-style-type: none"> <li>• Were on track for 100% QCE attainment, however 1 student ineligible so</li> </ul>					

	<p>actual result is 98.7% QCE attainment.</p> <ul style="list-style-type: none"> <li>• Irrigation work on school oval has commenced.</li> <li>• 2024 priorities: <ul style="list-style-type: none"> <li>▪ Curriculum writing during Wednesday afternoon collaborative learning periods, particularly Year 7.</li> <li>▪ Academically engaged learners – aiming to move from engagement to academic engagement – particularly in junior years.</li> <li>▪ Mobile Phone policy to come into effect with communications to students and families beginning soon.</li> <li>▪ Online tuckshop ordering via QKR (as implication of mobile phone ban) should be running by 2024.</li> </ul> </li> </ul>					
<b>Motion:</b>	That the Principal's report/s be accepted					
	Moved	SHANBR	Seconded	HARRJO	Carried	Yes
<b>Tuckshop Report</b>	<ul style="list-style-type: none"> <li>• Menu to be uploaded to QKR in preparation for online ordering.</li> <li>• Stock management considerations to take place surrounding keeping stock available for both pre-orders and on the day purchases.</li> <li>• Katie to work Mon, Wed &amp; Fri's in 2024 due to Bev (Volunteer) not being available, with staff hours reviewed as required.</li> <li>• Sushi Tuesday to be moved to Wednesday.</li> <li>• Equipment requests for 2024: <ul style="list-style-type: none"> <li>▪ Industrial can opener – Julie to provide further details.</li> <li>▪ Industrial food processor would be useful however they are quite heavy so require permanent fixing and the current bench space does not allow.</li> <li>▪ Better quality stick blender when current one requires replacing.</li> <li>▪ Most smaller items are obtained through "points" programmes currently.</li> </ul> </li> </ul>					
<b>Motion:</b>	That the Tuckshop report/s be accepted					
	Moved	BRADJU	Seconded	EGERTO	Carried	Yes
<b>Uniform Shop Report</b>	<ul style="list-style-type: none"> <li>• Get Set for 7's – Ros will be doing a split shift in the Uniform Shop for incoming students</li> </ul>					
<b>Motion:</b>	That the Uniform report/s be accepted					
	Moved	HARRJO	Seconded	EGERTO	Carried	Yes
<b>Fundraising Report</b>						
<b>Motion:</b>	That the Fundraising Report be accepted as per above					
	Moved		Seconded		Carried	Yes/No
<b>General Business:</b>	P&C would like to have an end of year training session with tuckshop staff, with P&C to cover costs of the meals.					
<b>Motion:</b>	That the general business be accepted as per above					
	Moved	HARRJO	Seconded	EGERTO	Carried	Yes
<b>Motion:</b>						
	Moved		Seconded		Carried	Yes
<b>Motion:</b>						
	Moved		Seconded		Carried	Yes
<b>Applications for membership and recording of new members</b>						
<b>Motion:</b>	That applications for membership be accepted					
	Moved		Seconded		Carried	Yes/No
<b>Date of Next Meeting:</b>	4.30pm 19/02/2023					

	Executive Meeting to be held as required in January.
<b>Meeting Close:</b>	6.09pm 27/11/2023
President - Jody Kelly	
Secretary – Theresa Egerton	