



# **GLENMORE STATE HIGH SCHOOL STUDENT RESOURCE SCHEME**

## **YEAR 12 – 2025**

### **SCHOOL VISION**

*Inspiring growth, positive well-being, and  
quality outcomes for all.*

### **SCHOOL VALUES**

*Respect | Responsibility | Excellence*

Direct all enquiries to: [admin@glenmoreshs.eq.edu.au](mailto:admin@glenmoreshs.eq.edu.au)

## A MESSAGE TO OUR FAMILIES

Dear Parents / Guardians,

The purpose of this handbook is to provide important information regarding our Student Resource Scheme (SRS) for 2025. We ask that you read this documentation carefully so that you are aware of the costs, inclusions, exclusions and how you will benefit from the scheme.

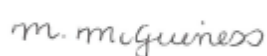
At Glenmore State High School, one of our key priorities is to provide students with a quality education, for the best value for money. We are fortunate that our P&C has endorsed offering the Student Resource Scheme (SRS) to assist families with the sourcing and provision of educational resources at exceptional value for money.

The SRS is managed and operated by the school. In accordance with the Education (General Provisions) Act 2006 the cost of providing instruction, administration and facilities for the education of students enrolled at state schools, is met by the state. Parents are responsible for providing textbooks and resources for their children whilst attending school. The SRS has been designed to assist our families and significantly reduce the financial impact on your budgets.

Participation in the Student Resource Scheme is strongly encouraged. Should you choose to not participate in the scheme, parents/guardians are responsible for providing all textbooks and resources. If you are not satisfied that the SRS provides value for money regarding the inclusions outlined in this handbook, please indicate your intention to not join on the Participation Agreement Form. You are then committing to providing the necessary textbooks and resources for your student.

We trust that the information provided in this handbook affords our parents/guardians the opportunity to make an informed decision that best meets the needs of their family. We appreciate your support in ensuring your student is well prepared and resourced for another positive year of learning at Glenmore State High School. We look forward to working together to assist students in their **pursuit of excellence... every minute, every day.**

Kind Regards,

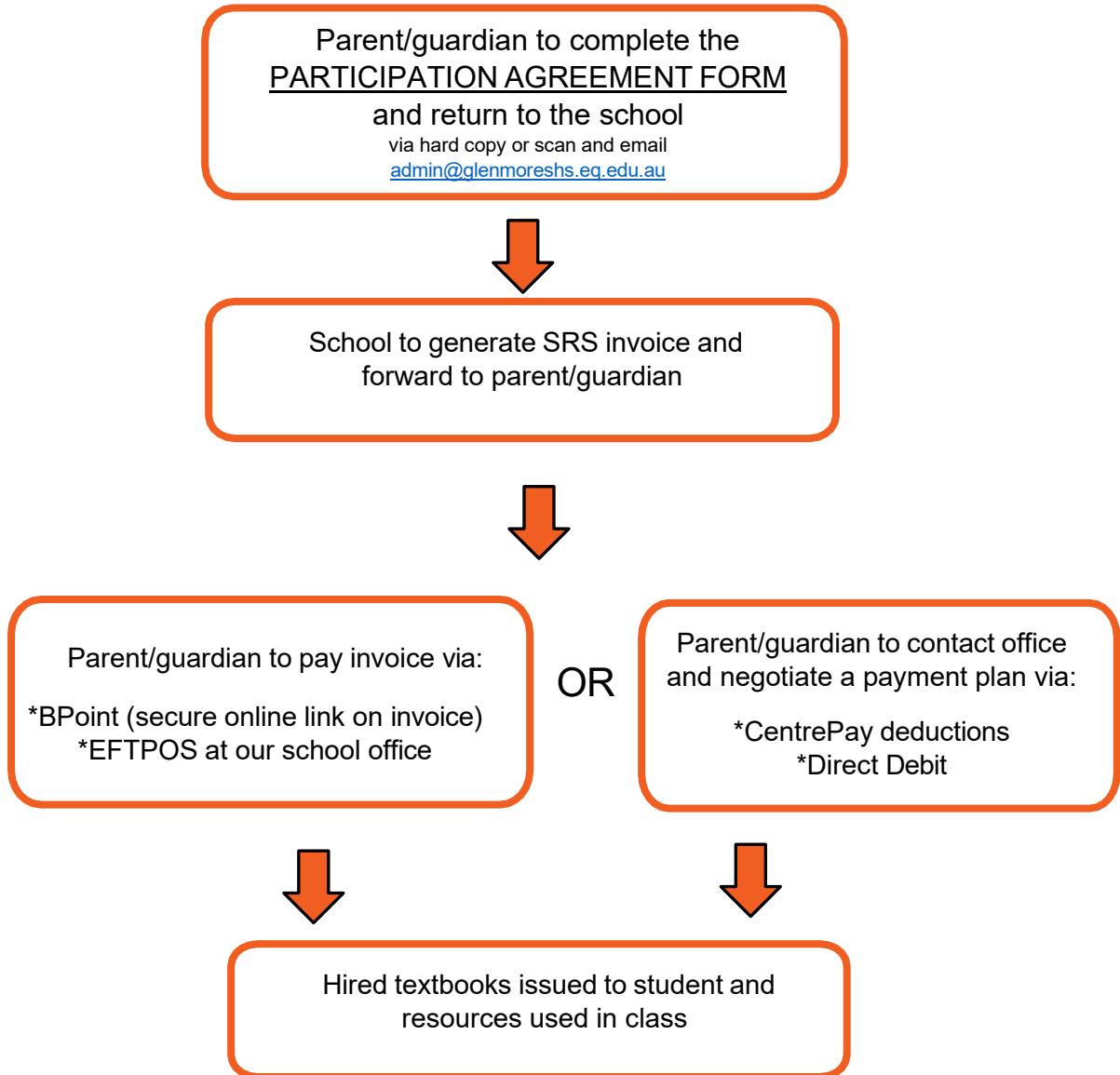


**Melinda McGuinness**  
**BUSINESS MANAGER**



**Brendan Shannon**  
**PRINCIPAL**

## JOIN THE SRS BY FOLLOWING THESE EASY STEPS



## THE PARTICIPATION AGREEMENT FORM (PAF)

The Participation Agreement Form (PAF) must be signed, returned to our school office and indicate your intention regarding joining the Student Resource Scheme. You can return the PAF via hard copy or email [admin@glenmoreshs.eq.edu.au](mailto:admin@glenmoreshs.eq.edu.au)

The PAF forms a contract between the parent/guardian and Glenmore State High School. A completed PAF is for the entirety of the student's enrolment at our school and parents/guardians have the option to opt in/out at any stage.

## SRS FREQUENTLY ASKED QUESTIONS

### WHAT IS PROVIDED FOR SCHOOLS BY THE QUEENSLAND GOVERNMENT?

The Queensland Government supports children's education by providing funding for instruction (our teachers), facilities (our buildings and grounds), and administration (staff to operate and manage our school). Funding for schools does not extend to student resources such as textbooks, equipment and items used by the students in the classroom.

## SRS FREQUENTLY ASKED QUESTIONS

### WHAT IS THE PURPOSE OF OUR STUDENT RESOURCE SCHEME (SRS)?

Parents/guardians are directly responsible for providing textbooks, equipment and resources used by their student in the classroom. In recognition that the associated costs can be very high, Glenmore State High School helps parents to source these resources through the SRS. The parent/guardian can enter into an agreement with our school and we will then provide the prescribed textbooks and resources to their student.

The school can purchase textbooks and resources at reduced costs due to our bulk buying power. Resources such as textbooks are hired to students to further reduce costs for families. Participating in the SRS also offers a convenient option for parents/guardians to source the items that their student requires for school, saving families time and money whilst ensuring that all students have access to the same standard of equipment and resources.

### WHAT IS INCLUDED IN THE SRS?

A summary of inclusions for each subject is included in this handbook. Please refer to the relevant year level for further information. The types of resources that can be included in the SRS are:

- Used in class – these are items that are used in class by students. Examples may include workbooks, resource consumables and equipment (paint, timber etc). Individual finished products that are created from utilising these resources generally come home with the student.
- Hired to the student – these items are loaned to students for a specific period of time. Examples may include textbooks and musical instruments.
- Owned by the student – these items are provided to the student and retained to use at their discretion. Examples may include a student diary and student ID card.

Additionally, a Student Resource Scheme can include:

- Administration of the scheme
- Audio and video recordings
- Computer software
- Equipment – e.g. cameras, calculators

### WHAT IS THE TEXTBOOK AND RESOURCE ALLOWANCE (TRA)?

The Department of Education provides a Textbook and Resource Allowance (TRA) to assist parents/guardians with the cost of textbooks and other education resources for eligible students in years 7 to 12. The TRA allocation from the Department of Education for 2025 is \$155.00 (years 7-10) and \$337.00 (years 11-12). This contribution has been considered when determining the SRS costs and has been applied to reduce the cost of participation. Therefore, the invoice you will receive for participating in the SRS (\$200.00) is the full cost payable.

\*Costs correct at time of print.

## SRS FREQUENTLY ASKED QUESTIONS

### HOW MUCH DOES THE SRS COST?

Our school has implemented a flat fee per student. This has been endorsed by our P&C. The cost for 2025 is \$200.00 (excluding subject levies). Whilst the total cost of the SRS is significantly more per student, our school is committed to providing parents with an affordable and time saving opportunity to resource their students with the necessary resources and equipment. As such, the SRS is offered to our families at a reduced cost and our school ensures all students receive a fair allocation of resources across each cohort.

### ARE THERE ANY OTHER FEES AND CHARGES?

In addition to the SRS, additional charges throughout the year may include:

- Subject fees – These charges are subject specific and relate to areas of study that have mandated excursions and/or costs relating to certificate attainment. Information regarding these costs are provided to parents/guardians upon enrolment in the subject.
- Excursions, camps and sport – Information regarding these costs will be provided to relevant students as required. Examples may include year level camps, class excursions and sport trials.
- Non-curriculum related – Information regarding these costs will be provided to relevant students as required. Examples may include year 12 Graduation, senior jersey and choir shirt.
- Consumables – A year level stationery list for personal items can be located on our school website.

### WHEN IS PAYMENT FOR THE SRS DUE?

- Full payment of \$200 is due by Friday 13th June 2025 OR
- 1st instalment of \$75 is due by Friday 28th February 2025
- 2nd instalment of \$75 is due by Friday 02nd May 2025
- 3rd instalment of \$50 is due by Friday 13th June 2025

### WHAT IF I AM EXPERIENCING FINANCIAL HARDSHIP?

Our school offers payment options that enables parents/guardians to pay the SRS in regular, smaller instalments. Direct debit via BPoint and Centrepay deductions are the approved payment plan options. Both of these options are quick and simple to activate. Please contact the school office to negotiate a payment plan that best meets your financial circumstances. All discussions will be held in the strictest confidence.

### WHEN ARE RESOURCES RELEASED?

Resources will not be distributed or utilised in class until a signed Participation Agreement Form is signed and returned, and the full payment or first part payment is received.

### WHEN ARE RESOURCES TO BE RETURNED?

All resources, including textbooks, must be returned to the school prior to the end of the year. Any costs incurred by the non-return of items or items returned damaged, may be charged to the student's account. Further resources may not be issued if invoices or resources remain outstanding.

## SRS FREQUENTLY ASKED QUESTIONS

### AM I ENTITLED TO A PRO RATA REFUND?

Students leaving our school will be entitled to a pro rata refund of the SRS. The refund calculation is based on a 40 week school year. In addition to outstanding invoices, costs for replacing any lost or damaged resources will be deducted from the refund. A bank transfer will be processed within one month of school receiving your signed request for refund form.

### WHAT HAPPENS REGARDING NON-PAYMENT OF FEES?

Our school operates the SRS to benefit all students and their families. It is not viable for the school to continue to provide this service if fees remain outstanding.

Parents/guardians who have returned a signed Participation Agreement Form indicating their intention to join the SRS, have entered into an agreement with our school and there is an obligation to pay the associated costs. If the parent/guardian has made no attempt to make payment or made no arrangements for a payment plan, our school will initiate debt recovery action to align with Education Queensland policy. Additionally, resources may be withheld or retrieved and students may not be permitted to participate in optional extra-curricular activities.

### WHAT DOES THE INCLUSION LIST MEAN?

Subject	Resource	Type of Resource	Acquisition cost	Value (to parent)
<b>English</b>			<b>\$457.00</b>	<b>\$40.00</b>
	Worksheets & reference materials	Used	\$15.00	\$16.50
	Subject specific stationery	Used	\$19.00	\$19.00
	Video Camera & SD Card	Used	\$371.00	\$2.00
	Dictionary	Used	\$20.00	\$4.00
	Black Snake: The Daring of Ned Kelly (novel)	Hired	\$21.00	\$5.00
	Red Dog (novel)	Hired	\$20.00	\$4.00

The name of each individual resource or grouping of resources associated with the subject.

This describes whether the SRS item is hired (eg; a textbook), used (eg; paint) or owned (eg; a student diary) by the student.

The full cost to purchase the item/s individually. This is the cost to parents to source the item/s should they choose to not participate in the SRS.

The value the SRS provides to parents. This is the reduced cost of item/s taking into account the school's bulk buying power and cost of item/s utilised by the cohort of students.

### STILL HAVE MORE QUESTIONS, WHO SHOULD I CONTACT?

The Participation Agreement Form has further information regarding terms and conditions.

Information regarding the resource inclusions list, please contact the relevant Head of Department. To initiate a BPoint direct debit or CentrePay payment plan, please contact the office on 07 4923 0333.

## YEAR 12 – STUDENT RESOURCE SCHEME

Subject	Resource	Type of Resource	Acquisition cost	Value (to parent)
<b>General Items</b>			<b>\$32.50</b>	<b>\$36.00</b>
	DRG – Dragon Class at Glenmore (Worksheet reproduction and other materials)	Used	\$10.00	\$11.00
	Student Diary*	Owned	\$12.50	\$14.00
	Student Printing	Owned	\$10.00	\$11.00
*Replacement for lost damaged ID cards and diaries are charged to the students up to actual supplier's cost				
<b>General English (ENG) or Essential English (ENE)</b>			<b>\$50.00</b>	<b>\$121.50</b>
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Used	\$15.00	\$16.50
	Textbook (specific to subject) Units 1 & 2	Hired	\$15.00	\$45.00
	3 x Units' Literature Texts/Novels	Hired	\$20.00	\$60.00 – 3 new books
<b>General Mathematics (MAG) or Essential Mathematics (MAE)</b>			<b>\$37.50</b>	<b>\$106.50</b>
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50
	Jacaranda textbook (specific to subject) for Units 1 & 2	Hired	\$22.50	\$90.00
ELECTIVES				
<b>Biology (BIO)</b>			<b>\$39.00</b>	<b>\$96.50</b>
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50
	Oxford Biology QLD Units 1 & 2	Hired	\$24.00	\$80.00
<b>Chemistry (CHEM)</b>			<b>\$39.00</b>	<b>\$96.50</b>
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50
	Oxford Chemistry QLD Units 3 & 4	Hired	\$24.00	\$80.00
<b>Physical Education (HPE)</b>			<b>\$23.00</b>	<b>\$73.30</b>
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$3.00	\$3.30
	Physical Education for QLD Units 1 & 2	Hired	\$20.00	\$70.00
<b>Sport and Recreation (REC)</b>			<b>\$15.00</b>	<b>\$16.50</b>
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50

## YEAR 12 – STUDENT RESOURCE SCHEME

Subject	Resource	Type of Resource	Acquisition cost	Value (to parent)
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<b>Ancient History (AHS)</b>		<b>\$39.00</b>	<b>\$96.50</b>
Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50
Cambridge Ancient History Unit 1 & 2	Hired	\$24.00	\$80.00
<b>Modern History (MHS)</b>		<b>\$39.00</b>	<b>\$96.50</b>
Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50
Cambridge Modern History Unit 1 & 2	Hired	\$24.00	\$80.00
<b>Legal Studies (LEG)</b>		<b>\$40.00</b>	<b>\$99.00</b>
Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50
The Eighth Edition (Unites 1 & 2, Queensland Legal Studies 2019 Syllabus) of Legal Studies for Queensland Volume 1	Hired	\$25.00	\$82.50
<b>Certificate II Health Support Services (HSS)</b>		<b>\$15.00</b>	<b>\$16.50</b>
Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50
<b>Tourism (TPX)</b>		<b>\$15.00</b>	<b>\$16.50</b>
Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Used	\$15.00	\$16.50
<b>Aquatic Practices (AQP)</b>		<b>\$35.00</b>	<b>\$36.50</b>
Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50
Mandatory excursion for Assessment	Used	\$20.00	\$20.00
<b>Building and Construction Skills (BSK)</b>			
Building and Construction has an additional levy of \$85.00/year			
<b>Engineering Skills (ESIC)</b>			
Engineering studies has an additional levy of \$70.00/year			
<b>Industrial Technology Skills (ISK)</b>			
Industrial Technology Skills has an additional levy of \$75.00/year			
<b>Furnishing Skills (FUR)</b>			
Furnishing studies has an additional levy of \$80.00/year			



## YEAR 12 – STUDENT RESOURCE SCHEME

Subject	Resource	Type of Resource	Acquisition cost	Value (to parent)
<b>Business Studies (BSQ)</b>			<b>\$15.00</b>	<b>\$16.50</b>
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50
<b>Certificate II in Workplace Skills (WKS)</b>			<b>\$15.00</b>	<b>\$16.50</b>
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50
<b>Drama (DRA)</b>			<b>\$15.00</b>	<b>\$16.50</b>
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50
<b>Visual Arts and Visual Arts in Practice (ART / VAP)</b>			<b>\$15.00</b>	<b>\$16.50</b>
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50
*An Art Kit valued at \$60.00 (is an additional personal item and can be purchased through the school) *Visual Arts and Visual Arts in Practice has an additional levy of \$50.00 per semester = \$100.00 per year				
<b>Media Arts in Practice (MAP)</b>			<b>\$15.00</b>	<b>\$16.50</b>
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50
<b>Hospitality (HSP)</b>			<b>\$15.00</b>	<b>\$16.50</b>
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50
*Hospitality has an additional levy of \$100.00 for Semester 1 and \$100.00 for Semester 2 = \$200.00 per year				
<b>Fashion (FAZ)</b>			<b>\$15.00</b>	<b>\$16.50</b>
	Reproduced class workbooks and worksheets and teacher prepared materials which complement and/or substitute for textbooks	Owned	\$15.00	\$16.50
*Fashion has an additional levy of \$50.00 for Semester 1 and \$50.00 for Semester 2 = \$100.00 per year				
<b>Film, Television and New Media (FTV)</b>			<b>\$15.00</b>	<b>\$16.50</b>
	Reproduced class workbooks, worksheets and materials to extend instruction through practical learning experiences (e.g. workshop consumables)	Owned	\$15.00	\$16.50
*Manual Arts has an additional levy of \$40.00/semester				

## YEAR 12 – STUDENT RESOURCE SCHEME

### LAPTOP HIRE

Glenmore State High School will be providing an option for families to participate in a laptop hire project. This will give each student involved a personal one-to-one device which they will be able to take to each class and access; the school internet and network, relevant school software and programs, and IT support (if required). Students with a hire device will be able to take their device home at the end of each day and over the school holidays, and have additional abilities to be able to join their home network, install their own programs, as well as access to social media outside of school hours.

The hire of the device will conclude upon Graduation at the completion of Year 12 or the withdrawal of enrolment at Glenmore State High School. At such time, all devices are to be returned to Glenmore State High School.

If your students are part of the project they will each be allocated the following:

#### Dell Latitude 3420

11th Gen Intel Tiger Lake Core i3-1115G4  
6MB Cache  
2 Core, 4 Threads  
3.0GHz to 4.10 GHz  
8 GB DDR4 RAM  
256GB M.2 NVMe Solid State Drive

The Latitude 3420 is Thinner, Lighter & Smarter and features Intel's 11th Generation Processors. These are the world's smallest essential 14" business laptops. Narrow screen borders minimise distractions to work wherever you need with complete clarity.



#### Dell USB-C Power Supply

The newest form of the world's most ubiquitous adapter now charging your laptop, tablet and phone. The 65 W AC Adapter from Dell is specially designed to meet the power needs of your laptop. This adapter enables you to simultaneously operate your system and charge its battery. Its total length is over one metre.



#### Dell Optical Mouse

The Dell Optical Mouse MS116 features optical LED tracking and wired connectivity providing a stellar performance day after day.



#### Everki Universal EVA Hard Case

This Everki hard case is ideal for laptops, it has Velcro straps to secure your laptop, outer EVA Hard Shell protection and internal high-density foam. The case has both a handle and shoulder strap.



## YEAR 12 – STUDENT RESOURCE SCHEME

### COST BREAKDOWN FOR YEAR 12 SRS

#### Actual value of SRS

Includes General, English, Maths plus 4 elective subjects (excluding subject levies)	IT SRS (Laptop Hire Project)	TRA for Year 12 (2025 rate)	Total value of SRS	Further Discount endorsed by P & C	2025 Annual SRS charge
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#### SRS WITH LAPTOP HIRE PROJECT

Dell Latitude 3420 Upgraded Processor with extended 4 year warranty and accidental damage protection, hard carry case, USB-C charger and optical mouse.

Software Inclusions: EQ Managed Operating Environment Software, Windows 10, Office 2021 (Word, Excel, PowerPoint, Access, Publisher, OneNote, Outlook), Defender Enterprise, Teams, OneDrive, Paint.Net, Notepad++, Adobe Acrobat Reader, Audacity, VLC, 7-Zip, NAPLAN Browser, Blender, Open Dyslexic Fonts, Adobe Creative Cloud, Minecraft Education Edition.

- School Based Technical Support
- Software Installation and Support
- Hardware Inspection and Repair
- Warranty Service Administration
- Accidental Damage Claim Administration

\$180.00 - \$277.00	\$413.75 per year				
		-\$337.00	\$256.75 - \$353.75	-\$56.75 to -\$153.75	<b>\$200.00</b>
Total =					
\$593.75 - \$690.75					

#### SRS WITHOUT LAPTOP HIRE PROJECT

\$254.20 - \$351.20					
		-\$337.00			

Should individuals choose not to opt-in for the Laptop Hire Project:

- There will be no additional bank of laptops available for students to borrow on a daily basis. Please note, because of this Laptop Hire Project senior classes will have limited access to school computer rooms and resources. Therefore, we highly encourage families to opt-in to this project.
- it is possible that the students account could be in credit (TRA component). The credit will be placed onto the account to be deducted from additional school fees, levies, events or extra-curricular activities incurred throughout the year.

**- but bring their own device**, they will have the following additional expectations:

- 1) They will be expected to have their device charged and capable of sustaining the students work for the entire day. They will be unable to charge the device at school. They will be unable to borrow chargers from the school.
- 2) Their own device will have **no** access to the school wired or wireless network. If files from the school network are required they will have to use an intermediate method to get the files to their laptop such as logging into a school computer and copying the files to a USB drive.
- 3) Because they are prohibited from accessing the school network, all internet access whilst at school will be via a Parent/Carer provided service. E.g. internal 4G connection or connection to a student mobile phone. If internet access is required the device will not be able to access any school provided caching and the Parent/Carer service will need to support the full data transfers for the entirety of the year.
- 4) As their internet service is not provided by the school, none of the school filtering or protection will be available. Parents/Carers will be expected to provide their own filtering and protection and to monitor and police their students access and usage even during periods where they may be at school.
- 5) They will have no direct access to the schools printing systems. If printing is required they will have to use an intermediate method to copy the file back to a school computer and print or they will have to print at home.
- 6) Parents/Carers will be liable for software requirements as listed including purchase and installation. Where licensing agreements prevent Parents/Carers from utilising the same education licensing as the school devices, the Parents/Carers will be liable for the full amount of a consumer license.

7) IT support will be limited to look and advise. School staff are unable to work on a non-school device. School staff are unable to act on behalf of Parents/Carers when dealing with suppliers of hardware, peripherals or software.

<b>Year Level</b>	<b>Student Resource Scheme Annual Fee</b>	<b>ADDITIONAL SUBJECT FEES</b>
Additional Fees Will Be Invoiced After Subject/Elective Selection Each Semester.		
Please note if your child is studying any of the subjects below, "additional levy" will be added to the 2025 SRS fee.		

Year Level	Student Resource Scheme Annual Fee	Subject	Per Semester	Per Year
<b>12</b>	<b>\$200.00 +</b>	Building and Construction		\$85.00
		Engineering studies		\$70.00
		Furnishing studies		\$80.00
		Industrial Technology Skills		\$75.00
		Instrumental Music, Hire of musical instruments		\$50.00
		Hospitality – Semester 1 and Semester 2	\$110 Sem 1 \$100 Sem 2	\$210.00
		Fashion	\$50.00	\$100.00
		Visual Art	\$50.00	\$100.00
		Visual Arts in Practice	\$50.00	\$100.00
		Certificate III in Fitness (for 2 - year course including First Aid and CPR)		\$440.00
		Other VET courses to be advised by Senior Schooling and are User-pays services (services delivered by a provider other than the school), where the school is charged for the service and passes that cost on to parents.		\$ to be advised

These subjects attract additional fees listed below because:

- 1) Consumable costs for the subject are very high; and
- 2) Services are not delivered by the school (e.g. external training organisation) and the school is charged for the service which is then passed on to parents/guardians.

Retail costings (includes GST and freight) were correct at time of printing. Glenmore State High School accepts no responsibility for price increases that may occur.