



# Glenmore State High School

## VET Student Induction Worksheet

After reviewing the VET Student Induction PowerPoint and handbook, answer the following questions.

1. Fill in the blank:

Assessment in Certificate courses will be \_\_\_\_\_ assessment.

2. Insert the following words into the appropriate spaces:

workplace  
standard  
skills

effectively  
range

knowledge  
experience

tasks  
situations

This means that I need to be able to apply my \_\_\_\_\_ , \_\_\_\_\_ and \_\_\_\_\_ to complete work \_\_\_\_\_ in a \_\_\_\_\_ of \_\_\_\_\_ or environments, to the \_\_\_\_\_ of performance expected in the \_\_\_\_\_ .

3. There are four parts (skills) to being competent. They are:

- Task skills, task management skills, and teamwork
- Task skills, task management skills, contingency management skills, and job/role environment skills
- Problem solving, interpersonal skills, multi-tasking, and task skills
- Arriving on time, doing the task, handing in work, and getting a good grade

4. To get help or further information, I should talk to:

- My VET teacher
- Other students
- HOD Senior Schooling

5. Where can you find a copy of the VET Student Handbook?

- You can't - there isn't one available
- Common drive - G:\Common\VET\Student VET Information\
- School website - <https://glenmoreshs.eq.edu.au/curriculum/vocational-education>

6. What do the following acronyms stand for?

RPL	
SAT	
VET	

7. Match the terms with the definitions:

Credit Transfer

RPL

	A process for giving students credit for skills, knowledge and experience they have already gained through working or learning
	A process for recognising and awarding credit for prior successful completion of an equivalent unit of competency

8. Evidence I can use to demonstrate particular skills or tasks can include: (Choose 3).

- My resume
- Work samples or annotated photographic evidence
- Testimonial from a work colleague or employer
- Certificates or USI transcript
- A list of skills I have written

9. Where can you find information about RPL or Credit Transfer?

- Common drive - G:\Common\VET\VET RPL Documentation\
- You can't - there isn't one available
- School website - <https://glenmoreshs.eq.edu.au/curriculum/vocational-education>

10. If I have a complaint or would like to appeal a decision, I should:

- Tell my teacher
- Go to the office
- Make a written complaint to the RTO Manager
- Tell other students

11. My complaint or appeal should include:

- When it occurred
- How I feel
- What happened
- How I would like it resolved
- Who or what the issue is