

### Notice of Annual General Meeting to be held 3.15pm on Tuesday, 26<sup>th</sup> April 2022

The Annual General Meeting is held so that the P&C Association can:

- ❖ receive and adopt the associations' audited financial statements
- ❖ report activities of the previous year to the members
- ❖ accept new and renew existing memberships for the association  
*refer to document titled Membership.Code of Conduct 2022*
- ❖ elect an executive committee  
*refer to document titled P&C Executive Officer Nomination Form*
- ❖ confirm continuance of existing subcommittees and/or establish new subcommittees
- ❖ appoint an auditor for the coming financial year
- ❖ adopt the Student Protection Risk Management Strategy  
*refer to document titled 2022 Student Protection Risk Management Strategy – Generic.  
for further information look here [Blue Card & Student Protection Risk Management Strategy](#)*
- ❖ adopt a new version of the Constitution  
*refer to document titled P&C Constitution  
for further information look here [P&C Constitution](#)*
- ❖ award life membership to the P&C – if any
- ❖ General Business
  - ❖ Budget (*draft to be provided by 22<sup>nd</sup> April*)
  - ❖ Annual Operational Plan (*draft to be provided by 22<sup>nd</sup> April*)
  - ❖ Student Representation Policy (*draft to be provided by 22<sup>nd</sup> April*)
  - ❖ Retail strategy – Tuckshop (*draft to be provided by 22<sup>nd</sup> April*)
  - ❖ Retail strategy - Uniform Shop (*draft to be provided by 22<sup>nd</sup> April*)

A General Meeting will be held immediately following the Annual General Meeting. The agenda and documents will be distributed to members on 22nd April 2022.

Please note: under the Public Health Direction relating to workers in schools P&C Executives and Members are defined as workers (volunteers). In our capacity as voluntary P&C members, we must be fully vaccinated in order to attend P&C meetings at the school, whether it is within school hours, or after school hours. Everyone attending a P&C meeting at the school will be required to show proof of their vaccination status or you can join the meeting virtually through Microsoft Teams.

If you would like to join the meeting virtually through Microsoft Teams, please email the P&C at [PandCfeedback@glenmoreshs.eq.edu.au](mailto:PandCfeedback@glenmoreshs.eq.edu.au) before 12 noon 26th April 2022.